Blythe Williams — Technical Writer

CONTACT

Phone: (405) 694-3872
Email: BlytheWilliamsTWC@gmail.com

Address: 1023 18th AVE SE, Minneapolis, MN
Portfolio: www.BlytheWilliamsTWC.com

EXPERIENCE

Technical Writer and 3D Animator | 2025 – Present
Delta ModTech
References available upon request

Acted as a technical writer and 3D animator at an international engineering company for custom manufacturing. The role involved collaborating with engineers to design user and maintenance manuals, as well as creating explanatory 3D animations as machines were being custom-built. Notable accomplishments include the following:

- Spearheaded the development of a low-cost animation initiative to communicate the developmental capacity of large industrial adhesive and rotary machines
- Created multiple user and maintenance manuals for custom machines, programs, and applications.
- Primary developer for a new HTML-based website and export process for easy access to new and previous user manuals from Adobe FrameMaker.

Research Facility Student Admin Desk Staff | 2023 – 2025
University of Minnesota
References available upon request

Assisted in admin tasks at a research facility's administration desk. The administration desk aided university faculty and preformed special projects to meet the needs of the research building. Admin desk's notable responsibilities included the following:

- Managing the faculty database and meeting scheduling for nine buildings.
- Trained over six new staff members over two years.
- Initiated and completed many 20 to 60-hour-long projects, including auditing of various database systems, door checks, and work orders without supervision.

EDUCATION

University of Minnesota – Twin Cities | 2022 – 2025
Bachlors of Science in Technical Writing & Communication

Completed a bachlors in technical writing with a focus in health sciences from the University of Minnesota - Twin Cities. Relevant coursework is as follows:

- Professional Editing and Style Guides
- HTML, CSS, and XML
- Usability and UX Design
- Visual Communication Design
- Modes and Methods of Communication
- Technical and Professional writing
- Modern Rhetoric
- Technical Communication
- Project Design and Development
- Medical Terminology
- Public Health
- Public Medical Literacy.

SKILLS

SOFT

- Deadline management
- Project design and development
- Collaboration with clients and coworkers
- Substantive editing
- Usability design and implementation
- Active media awareness

HARD

- Microsoft Office & Google Workspace
- Adobe Acrobat, FrameMaker, Premier Pro, Illustrator, and Photoshop.
- HTML, CSS, and XML
- GitHub, GitLab, & Visual Studio Code
- Blender & ToonBoom Harmony